



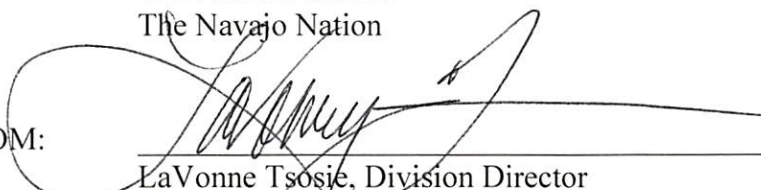
# THE NAVAJO NATION

RUSSELL BEGAYE PRESIDENT  
JONATHAN NEZ VICE PRESIDENT

## MEMORANDUM

TO: Division Directors and Department Managers  
The Legislative Branch  
The Judicial Branch  
The Navajo Nation

FROM:

  
LaVonne Tsoosie, Division Director  
NAVAJO DIVISION OF HUMAN RESOURCES

DATE: 3 July 2017

IN RE: **TEMPORARY CEASING OF OPERATIONS**




This serves to inform you that the Staff Development and Training Department will temporarily cease operations effective Wednesday, July 5, 2017 at 8:00 a.m. and ending Friday, July 28, 2017 at 5:00 p.m. All trainings listed in the SDTD's "progressive training" and "computer technology training" brochure will temporary be placed on hold and SDTD will not accept anymore payments until further notice – *except the computer training scheduled for July 18<sup>th</sup>, 19<sup>th</sup>, 20<sup>th</sup> 21<sup>st</sup>, 26<sup>th</sup> 27<sup>th</sup> and 28<sup>th</sup>.* Aside from this, the following will remain in effect:

- Monthly Navajo Nation Employees' Multi-Service Training
- Processing of Training Request Forms

In the interim, any and all inquiries should be directed to me at 928.871.6375. Thank you.

## CONCURRENCE:

  
Lonette Lee, Executive Staff Assistant  
Office of the President and Vice President

## DISTRIBUTION

pc: 2017DHRfiles.chrono

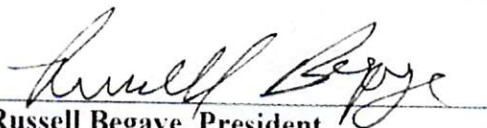


# THE NAVAJO NATION

RUSSELL BEGAYE  
JONATHAN NEZ

## MEMORANDUM

**TO :** Division/Executive Directors and Staff  
NAVAJO NATION EXECUTIVE OFFICES

**FROM :**   
Russell Begaye, President  
THE NAVAJO NATION

**DATE :** June 26, 2017

**SUBJECT :** **DELEGATION OF AUTHORITY**  
*Re: Chief of Staff – Signature Authority*

The Office of the President and Vice President must continue to provide services during times of transition. As such, the following shall serve as the delegation for **signature authority** on all documents requiring the Chief of Staff's signature. The delegation is as follows:

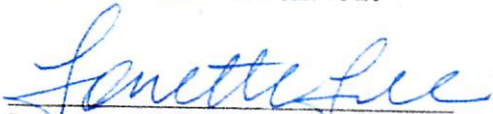
*1<sup>st</sup> Delegation*      *Lonette Lee*      *Executive Staff Assistant*

For the duration of the delegation, authorization for Ms. Lonette Lee will include all documents pertaining to the continuation of services for the Navajo Nation Executive Branch.

This delegation shall supersede all previous delegations and will cover the period of June 26, 2017 to July 31, 2017.

Should you have any questions, please contact Ms. Karis Begaye, Legal Counsel – Office of the President and Vice President at (928) 871-7000. Your cooperation is appreciated.

### ACKNOWLEDGEMENTS:



**Lonette Lee, Executive Staff Assistant**  
OFFICE OF THE PRESIDENT AND VICE PRESIDENT

CC      Executive Branch Divisions/Departments  
Legislative Branch – Speaker  
Judicial Branch – Chief of Justice